



St. Mark School Year Staff Application

Name: _____

Email: _____

Primary Phone Number: _____

After viewing current program open positions on our website, for which position are you considering applying for?

Paraprofessional _____

Internship or Work Study _____

After viewing program locations on our website, which afterschool program location are you considering applying for?

Dubuque _____

Dyersville _____

Peosta/Seton _____

What days of the week are you available to work and at what times could you arrive at program?

	Monday	Tuesday	Wednesday	Thursday	Friday
PM Hours (range from 2:35/3:00-5:30pm)					

When are you available to start working? _____

How will you be commuting to work? _____

Education

Are you a current student? ____ If so, what school do you attend and what is your current year?

Degree focus: _____

Name of current school or school last attended: _____

Employment History

Recent position _____

Dates of employment _____

Description of duties _____

Name of previous job(1) _____
Type of work _____
City/State _____
Dates worked _____

Name of previous job(2) _____
Type of work _____
City/State _____
Dates worked _____

Current Certifications/Credentials

Teaching Certificate _____
CPR/First Aid/AED _____ Expires _____
Mandatory Reporter _____ Expires _____

Open Ended Questions

What strengths and talents do you feel you would bring to this position?

Have you ever worked with elementary aged children before? If so, please explain in what capacity and if not, explain why you are interested in working with children.

What is one thing you are proud of and why?

References

Name of Reference(1) _____
Reference phone number _____
Reference email _____
In what capacity do you know this person? _____

Name of Reference(2) _____
Reference phone number _____
Reference email _____

In what capacity do you know this person? _____

Have you ever been convicted of a felony or misdemeanor? _____
Have you ever been convicted of child abuse or a sexual offense? _____

Certification and Release (Please check box below to agree and confirm this document)
- To the best of my knowledge, the information given represents my background and experience. I understand that if I have knowingly or negligently misrepresented, falsified or omitted any information during the application process, I may be disqualified for employment consideration or dismissed from employment with St. Mark Youth Enrichment.

Signature of applicant _____
Date _____